



SERVICES ORDER FORM

SUBJECT OF SEARCH: _____
(PLEASE PRINT) LAST NAME FIRST MIDDLE

ADDRESS: _____ CITY: _____

STATE: _____ COUNTY: _____ ZIP: _____

DATE OF BIRTH: _____ SOCIAL SECURITY NUMBER: _____

DRIVERS LICENSE NUMBER & STATE: _____

REPORTS REQUESTED

- COMPREHENSIVE PRE-EMPLOYMENT SEARCH PACKAGE**
(Credit Report, Criminal Background Search, Federal, DMV Drivers Records)
- BASIC PRE- EMPLOYMENT PACKAGE**
(NJ Criminal Background Search, and Credit Report or Social Security Number Trace)
- CRIMINAL BACKGROUND SEARCH (County: _____)
- CRIMINAL BACKGROUND SEARCH (State: _____)
- CRIMINAL FEDERAL SEARCH BANKRUPTCIES
- DMV, DRIVERS RECORDS CONSUMER CREDIT REPORT
- EDUCATIONAL VERIFICATION* PROFESSIONAL LICENSES REPORT*
- EMPLOYMENT VERIFICATION* SOCIAL SECURITY NUMBER TRACE
- DO YOU WANT MAIDEN NAMES SEARCHED?
(PLEASE PRINT) LAST NAME FIRST MIDDLE

**Must include copy of resume or employment application.
 All search requests should be submitted with signed authorization and release form.*

INFOSCREEN CLIENT

COMPANY: _____ ORDERED BY: _____

TELEPHONE: _____ FAX: _____

ADDRESS: _____